

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, HC Block, Sector-III, Bidhannagar, Kolkata - 700 106, West Bengal

Memo No.SUDA-11017(15)/45/2023/2695(20)

Date : 07.05.2024

From : Shri Joly Chaudhuri WBCS (Exe.),
Additional Secretary, UD & MA Department &
Additional Director, SUDA.

To : (1) Chairperson, Ashokenagar Kalyangarh, Baduria, Bankura, Barrackpore,
Bhadreswar, Bhatpara, Dhuliyar, Hooghly Chinsurah, Kalimpong, Kharagpur,
Krishnagar, Madhyamgram, Maheshtala, Naihati, Panihati, Ranaghat, Uttarpara
Kotrung Municipality
(2) Commissioner, Chandernagore MC, Siliguri MC
(3) CEO, NKDA

Sub. : Capacity Building Training Programme for House to House (H-t-H) Team Members and
House to House (H-t-H) Supervisors on Vector Control Management, 2024.

Sir / Madam,

Apropos the captioned subject, it has been decided to undertake a comprehensive capacity building programme on Vector Control Management, 2024 for all House to House team members of the State. For facilitation of the training 05 (five) Resource Persons and Supervisors of your ULBs have been trained by the Entomologists of SUDA. You are now requested to organize trainings for all House to House (H-t-H) Team Members in presence of Core Team Members, VCMOs, Resource Persons and Facilitators of CINI. Entomologists of SUDA shall also be present wherever feasible.

- The training will include offsite (i.e. theoretical) as well as onsite component. It must be interactive and not one sided communication.
- In addition to knowledge and skill on vectors, breeding sites and dengue disease the training sessions shall emphasize on strict adherence to the norms of household survey and awareness generation messages.
- Special focus to be given on management of each of the identified potential containers for breeding.
- Role play on addressing commonly faced challenges shall also be included.
- The agenda of the capacity building training programme is enclosed at **Annexure – A**.

The following arrangements are to be put in place for the orientation sessions :

- At the outset the video on House to House activity in You tube channel of State Urban Development Agency, shall be played for visual impression on the modality of survey activities. Workers shall subscribe the channel for further notifications of any IEC material uploaded in coming days.

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Account Section : (033) 66366627


Chandran
07. 05. 2024

- All H to H Supervisors must positively attend the training except for exceptional circumstances. Confirmation phone calls on the previous day shall be ensured. **An attendance sheet to be also kept ready and to be shared with Entomologists of SUDA.**
- Arrangement for internet connectivity for session on the **ASWAAS Portal** and good audiovisual system.
- A kit to be given comprising of a folder, pen and an exercise copy.
- A working lunch along with tea adequate water etc. for all participants and the resource trainers.
- A soft copy of the PPT enclosed. This is to be printed and kept in the kit for the participants at the workshop.
- Sites to be identified by the concerned ULBs for onsite training viz - Standalone houses, Apartments, Slums, Construction sites etc.
- For this purpose, an amount of **Rs. 200/- (Rupees Two hundred) only** per participant (Trainees plus an additional amount in each batch for facilitators and support staff) will be provided for refreshment and logistics. ULB-wise trainees, batches and the allocated fund enclosed at **Annexure – B**. The provisional training dates enclosed as **Annexure – C**.

For further clarification regarding the Capacity Building Training Programme for H-t-H Team Members, Supervisors, please contact concerned Nodal Entomologist of respective ULBs.

Yours faithfully,

Enclo. : As stated.


 07.05.2024
Addl. Secretary, UD & MA Dept.
 &
Additional Director, SUDA

Memo No. SUDA-11017(15)/45/2023/2695(20)/1(11)

Date : 07.05.2024

Copy forwarded for kind information & necessary action to :

- (1) Mission Director, NHM, Health & Family Welfare Department, Govt. of West Bengal
- (2) District Magistrate, (Concerned) Districts
- (3) Shri Indranil Mukhopadhyay, WBCS (Exe.), Addl. Secretary, Health & Family Welfare Department
- (4) Shri Dipankar Maji, Jt. DHS, Public Health, Health & Family Welfare Department
- (5) CMOH, (Concerned) Districts
- (6) Executive Officer, (Concerned ULBs) Municipality
- (7) Controller of Finance / Finance Officer (Concerned ULBs) Municipal Corporations / Municipalities
- (8) Health Officer / Nodal staff of Health, (Concerned ULBs) Municipality / Municipal Corporation
- (9) Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal
- (10) Sr. PS to Principal Secretary, Health & Family Welfare Department, Govt. of West Bengal.
- (11) Sr. PS to Secretary, UD & MA Department, Govt. of West Bengal


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Additional Director, SUDA

The agenda of the Capacity Building Training Programme

Sl. No.	Event	Time
1	Registration of Participants (During registration all participants must check availability of google scanner in their mobile phone)	10:00 to 10:30 am
2	All questions will be visible on the mobile along with the correct answer & score after submission	10:30 to 11:00 am
3	Discussion on the Vector Control	11:00 to 12:00 Noon
4	Onsite training (the trainees to be divided into 04 different location for understanding how to identify larvae)	12:00 to 02:00 pm
5	Working Lunch	02:00 to 02:30 pm
6	Debriefing on the Vector Control	02:30 to 03:00 pm
7	Orientation on the ASWAAS application	03:00 to 04:00 pm
8	Question & Answer session	04:00 to 04:30 pm


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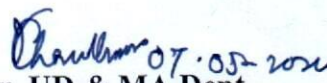
**ULB-wise allocation of fund for rest 20 Most Vulnerable ULBs
of the Capacity Building Training Programme**

Sl. No.	District	ULBs	Ward	H-t-H Team	H-t-H Members	Total Batches	Fund allotted (@200 / Team Member and additional amount for ULB level Core Team, Resource Person and support staff
1	North 24-Parganas	Ashokenagar Kalyangarh	23	118	236	2	57200
2	North 24-Parganas	Baduria	17	51	102	1	24400
3	Bankura	Bankura	24	128	256	3	61200
4	North 24-Parganas	Barrackpore	24	146	292	3	70400
5	Hooghly	Bhadreswar	22	98	196	2	47200
6	North 24-Parganas	Bhatpara	35	284	568	6	135600
7	Hooghly	Chandernagar MC	33	156	312	3	74400
8	Murshidabad	Dhulian	21	86	172	2	40400
9	Hooghly	Hooghly Chinsurah	30	164	328	3	79600
10	Kalimpong	Kalimpong	23	36	72	1	16400
11	Midnapore (West)	Kharagpur	35	252	504	5	120800
12	Nadia	Krishnanagar	25	200	400	4	96000
13	North 24-Parganas	Madhyamgram	28	189	378	4	91600
14	South 24-Parganas	Maheshtala	35	515	1030	10	248000
15	North 24-Parganas	Naihati	31	148	296	3	71200
16	North 24-Parganas	NKDA	10	111	222	2	52400
17	North 24-Parganas	Panihati	35	385	770	8	184000
18	Nadia	Ranaghat	20	84	168	2	39600
19	Darjeeling	Siliguri MC	47	546	1092	11	262400
20	Hooghly	Uttarpara Kotrung	24	185	370	4	88000
Total =>			542	3882	7764	79	18,60,600

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**ULB-wise batch-wise provisional training dates
of the Capacity Building Training Programme**

Sl. No.	District	ULBs	Total Batches	Provisional Training Dates
1	North 24-Parganas	Ashokenagar Kalyangarh	2	17 & 20 May, 2024
2	North 24-Parganas	Baduria	1	29 May, 2024
3	Bankura	Bankura	3	27 to 29 May, 2024
4	North 24-Parganas	Barrackpore	3	21, 22 & 24 May, 2024
5	Hooghly	Bhadreswar	2	16 & 17 May, 2024
6	North 24-Parganas	Bhatpara	6	22, 24, 25, 27, 30, 31 May, 2024
7	Hooghly	Chandernagar MC	3	22, 24, 27 May, 2024
8	Murshidabad	Dhulian	2	13 & 14 May, 2024
9	Hooghly	Hooghly Chinsurah	3	22, 24 to 25 May, 2024
10	Kalimpong	Kalimpong	1	
11	Midnapore (West)	Kharagpur	5	27 May to 1 June, 2024
12	Nadia	Krishnanagar	4	20 to 22 & 25 May, 2024
13	North 24-Parganas	Madhyamgram	4	9 to 11, 13 May, 2024
14	South 24-Parganas	Maheshtala	10	20, 21, 22, 24, 25, 27 to 31 May, 2024
15	North 24-Parganas	Naihati	3	22, 24 & 25 May, 2024
16	North 24-Parganas	NKDA	2	28 & 29 May, 2024
17	North 24-Parganas	Panihati	8	13, 14, 20, 21, 22, 24, 27, 29 May, 2024
18	Nadia	Ranaghat	2	27 & 28 May, 2024
19	Darjeeling	Siliguri MC	11	
20	Hooghly	Uttarpara Kotrung	4	09, 10, 28 & 29 May, 2024


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